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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF CERTIFICATION OF OPERATORS OF DRINKING
WATER SUPPLY FACILITIES
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CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

AUGUST 3, 2018 BOARD MINUTES

(Approved w/Amendments: 9/7/2018)

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	✓	
Mr. William Salomaa	Secretary	✓	
Mr. Michael Celona	Vice Chairman		✓
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member	✓	
NEWWA representative	Vacant		
Mass Labor representative	Vacant		
STAFF	POSITION		
Mr. James O'Connor	Board Counsel	✓	
Ms. Ann DeRuosi	Administrative Assistant		✓
Larry Lemieux	Executive Director	✓	

MEETING CALL TO ORDER by Chairman Maynard at 9:06 A.M.

APPROVAL OF PREVIOUS MEETING MINUTES:

A Motion was made to accept the July 11, 2018 Board Meeting Minutes (with additions) by Mr. Coppes and 2nd by Mr. Lukis – Board Vote: Unanimous.

TCH APPLICATIONS

Organization	Course Name	Course ID No.	# of TCHs
Environmental Finance Center	- Asset Management Steps -	Pending	
Surpass Chemical	Onsite Water or Wastewater Plant	Pending	
University of FL	Water Treatment Plant Operations -	Application Withdrawn	
Wright-Pierce/ City of Haverhill	Chemical Peristaltic Pumps	Pending	
Wright-Pierce/ City of Haverhill	Chemical Transfer Pumps	Pending	
Wright-Pierce/ City of Haverhill	Drinking Water Recycling Pumps	Pending	
Hach Chemical Company	Introduction to Chlorine -	Pending	0.5
Hach Chemical Company	Drinking Water Disinfection -	Pending	0.5
Hach Chemical Company	Introduction to pH	Pending	0.5
Hach Chemical Company	pH Potentiometric Technology	Pending	1.0
Hach Chemical Company	Introduction to Turbidity	Pending	0.5
Hach Chemical Company	Turbidity Nephelometric Technology	Pending	0.5
Hach Chemical Company	Introduction to Conductivity	Pending	0.5
Hach Chemical Company	Conductivity Technology	Pending	0.5
Hach Chemical Company	Introduction to Dissolved Oxygen	Pending	0.5
Hach Chemical Company	Introduction to Total Organic Carbon	Pending	0.5



Discussion: Mr. Maynard stated that he is waiting for additional information concerning TCH applications. Maynard also stated that University of FL withdrew application for on-line training for Basic Treatment and Advanced Treatment Class.

TEC APPLICATIONS/PROVISIONAL CERTIFICATES

Peabody Water Dept. PWS ID#:3229000 Grade T2 – Joshua Terenzoni – Approved conditionally pending verification that DEP Regional office is requiring an additional secondary operator.

Discussion: Mr. Coppes recused himself from discussion of Peabody Water Department and their request for a TEC for an additional secondary operator. The Peabody Water Department PWS meets the regulatory requirement of having a primary and secondary operator (TEC #517 – approved July Board Meeting). This is all that is required under MassDEP regulations 310 CMR 22.11B (1). It was noted that the PWS are responsible for appropriate staffing levels and shouldn't be depending on the TEC to meet staffing requirements for the staffing plan.

The Board conditionally approved the TEC, pending verification from DEP Regional Office that they are requiring an additional secondary operator. Chairman Maynard will verify with Regional office and then issue or deny the TEC.

WAIVER REQUESTS

Joshua Van Houten

D2 & T2 training course waiver request: After a review, the waiver was denied as the applicant “must have (2) years of full-time experience in a system with a classification equal to or greater than the Grade of the license which the applicant is seeking”.

Roodly Doreans:

D4 training course waiver request: After a review, the waiver was denied as the applicant didn't include transcripts and lacked the “(2) years of full-time experience in a system with a classification equal to or greater than the Grade of the license which the applicant is seeking”.

Michael Trotta:

D3 training course waiver request: Pending; additional information was requested.

EXECUTIVE SESSION – GOOD MORAL CHARACTER, MGL c. 30A, sec 21(a)(1)

A motion to move into Executive Session was made at 9:45 by Mr. Coppes and 2nd by Mr. Lukis – Board Vote: Unanimous.

Discussion: Confidential

A motion to move out of Executive Session was made at 10:40 by Mr. Lukis and 2nd by Mr. Coppes – Board Vote: Unanimous.

DISCUSSION

- Status of vacant Board Member & vacant administrative assistant position. Mr. Lukis had called DPL – Mr. Robert Fortes and left message to discuss vacancies. Will call back. Mr. Maynard has informed DEP management team that DPL is “short staffed” and is having difficulty processing applications in a timely manner. Maynard is receiving and fielding 10- 20 phone calls per week about applications. MWWA &

NEWWA have also been receiving numerous calls about the lack of support from DPL as it relates to the application process. DPL – Electronic licensing Help Desk Assistance & Training for Operators.

- Chairman Maynard received (Wayne Thomas) electronic files from Larry Lemieux and will begin working on editing / updating files for posting when time allows.
- Chairman Maynard noted that the Board Members at the July 11, 2018 meeting processed the following number of applications.

Board of Certification	Total License Applications	Full License approved	Operator in Training approved	Returned for additional information	Not Processed	DPL/OIT Approved*
July- 2018	74	49	12	13		

* DPL Approved by Board Policy

- Board Policy DWB-2010-001 – Training Requirement to sit for Exams – Section IX – Waivers. Chairman Maynard received a call about the Sacramento State (90 hour) Water Distribution System Operations and Maintenance correspondence course. The caller wanted to know if this course (see course outline) meets the “certificate of competency in water treatment technology or related technical field” section of Board Policy DWB-2010-001 Section IX Waivers.

A number of points were discussed including:

This course and others produced by Sacramento State University is currently accepted as Educational Experience in the Operator Applications (Section C) and as a “certificate of competency” as defined in 236 CMR 4.01 Education and Experience Qualifications for Certification.

Another point was that Board Policy DWB-2010-001 – “Training Requirement to sit for Exams – Attachment 1 – Basic Distribution Training Course” states the course should be a (Minimum of 35 classroom hours). The Sacramento State Course is a correspondence course.

Board Member David Coppes stated that he would review Sacramento State University course to see if it covers the Topics identified in Board Policy DWB-2010-001 – “Training Requirement to sit for Exams – Attachment 1 – Basic Distribution Training Course” outline.

APPLICATION REVIEW

Licenses	Applied	Action - 8/3/2018
Robert Anderson	D2	D2 - Full - D. Coppes - Recuse
Thomas J Barber	D3	D3 - Full
Kevin Bartlett	T1	T1 - OIT
Michael A.W. Bjorlin	D2	D2 - Full
Edward A.Breton	D3	D3 - Full
Christopher Cassidy	T1	T1 - Full
Michael C. Caulfield	D2	D2 - Full

Duncan Colter	T1	No Action Taken*
James M. Deni	D2	No Action Taken*
Daniel D'Innocenzo	D3	No Action Taken*
Michael Dunn	D1	No Action Taken*
Joseph Emerson	D2	D2 - Full
Adam Finkelstein	D2	No Action Taken*
Peter King	D4	D4 - Full
Robert Maloney	D2	No Action Taken*
Daniel Niewinski	T1	No Action Taken*
Jared P. Pearson	D1	No Action Taken*
Nathan Oliver	T1	No Action Taken*
Nathan Oliver	VSS	VSS - Full
Daniel Peters	VSS	VSS - Full
Allen Phinney	D3	D3 - Full
Heriberto Rodrigues	D1	No Action Taken*
Gary Santos	T4	No Action Taken*
Kyle Taylor	D2	No Action Taken*
Robert Terpstra	D3	No Action Taken*
Garibaldi Torres	T1	No Action Taken*
Mark Turner	VSS	No Action Taken*
Up-Grades	Applied	
Andrew Dunn	D2	D2-Full
Kimberly Fournier	T2	Denied - Need Operational Experience
Daniel Peters	T1	No Action Taken*
Brian J Pyburn	D2	D2-Full - D. Coppes Recuse
Kyle Roberts	T2	No Action Taken*
Kyle Roberts	D2	No Action Taken*
James Starbard	VSS	VSS - Full
Robert West	D2	No Action Taken*
Waivers		
Joshua Van Houten	D2	Denied - Need Operational Experience
Joshua Van Houten	T2	Denied - Need Operational Experience
Roodly Doreans	D4	Denied - Need Operational Experience
Michael Trotta	D3	Additional Info Requested - Letter from

		employer detailing exp.
Re-Reviews		
Colin Todd	D2	D2 - Full
Jason Doyle	D3	D3 - Full - D. Coppes - Recuse
Mark Willet	D3	D3 - Full
Matthew Smith	T4	T4 - Full

* No Action Taken – Will be reviewed at next scheduled Board Meeting

INVESTIGATIVE SESSION:

A motion to move into Investigative Session was made at 11:30 by Mr. Coppes and 2nd by Mr. Salomaa – Board Vote: Unanimous.

Mr. Chris Carrol (DPL Investigator) addressed the Board about a consumer complaint he was investigating. Spoke with the Town Manager and also with the WERO office. Will keep Board informed on as needed basis.

A motion to move out of Investigative Session was made at 11:45 by Dave Coppes and 2nd by William Salomaa – Board Vote: Unanimous.

At 1:00 pm, a motion was made to adjourn the meeting by Mr. Coppes and 2nd by Mr. Salomaa. – Board Vote: Unanimous.

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chairman
Board of Drinking Water & Supply Facility Operators